

Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**

Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2023-08-1842

September 29, 2023
Date

REQUEST FOR QUOTATION

2023-800 (SVP)

INSTRUCTIONS:

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
- 8. **DEADLINE** FOR SUBMISSION OF BIDS: October 6, 2023 at 12:00 nn.
- 9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days upon receipt of Notice to Proceed
- 14. Delivery point: Iloilo City
- 15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	upon submission of
Omnibus Sworn Statement	Request for Quotation
(forABCabovePhp50,000.00) Income Tax Return	-
(forABCabovePhp500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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Maunladna Ekonomiya
PR No. 2023-08-1842
Solicitation No. 2023-756

ABC: Php 83,000.00 End-User: CARMELITA C. FANTILANAN Contact No. 335-4766

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of supply and delivery of supplies			
90	pack	Native coffee (drip coffee), 250 grams/pack			
40	Pack	Native Coffee, ground; 250 grams			
30	pack	Native Coffee, Roasted, 250 grams			
30	pack	Native Coffee, Roasted, 500 grams			
30	Piece	Neto bag, pc			
31	Piece	Buri, pc			
10	Piece	Ladies Wallet, pc			
10	Piece	Tray, 18 inches, pc			
10	Piece	Tray, 14 inches, pc			
10	Piece	Tray, 12 inches, pc			
10	Piece	Tray 10, inches, pc			
20	bottle	Honey, bottle			
30	Pack	Banana Chips, pc			
30	Pack	Taro Chips, pc			
30	Pack	Camote Chips, pc			
50	kgs	Upland Rice, Malido (kgs)			
30	piece	Broom (paypay), pc			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEINA.DEROTAS
GEPS Posted/DA Website/
1 conspicuous place

ATTY. ROLIN M. ASUNCION

Head, BAC-Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

SIR/ MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read andfullyunderstoodtheminimumrequirementsandagreetofurnishand/ordeliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (Indicate VAT or non-VAT registered)
Address	Contact number(s)	E-mail Address
Banking Institution	Branch	Account Name
Account Number		Date Accomplished



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