

Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**

Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2023-06-1423

September 15, 2023
Date

REQUEST FOR QUOTATION

2023-627 (SVP)

INSTRUCTIONS:

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be submitted to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the Name of Supplier, PR Number, and Deadline for Submission. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph with the PR Number and Deadline of Submission as Subject in the E-mail.
- 8. **DEADLINE** FOR SUBMISSION OF BIDS: **September 22, 2023 at 12:00 nn.**
- 9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days upon receipt of Notice to Proceed
- 14. Delivery point: DA WESVIARC, Hamungaya, Jaro, Iloilo City
- 15. The period of submission of the following documents are as follows:

| Document | Submission Period* | |
|--|---------------------|----------------------------|
| Certified True Copy of Valid | | *Non-submission of any or |
| | Should be submitted | all documentary |
| Certified True Copy of PhilGEPS | upon submission of | requirements within 24 |
| Registration Number (Red or Platinum) | D C | hours upon notice shall |
| Omnibus Sworn Statement (for ABC above Php 50,000.00) | Quotation | disqualify the lowest |
| Income Tax Return | | offeror from award and the |
| (for ABC above Php 500,000.00) | | BAC shall proceed to |
| | | evaluate the next lower |
| | | offer. |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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PR No. 2023-06-1423 ABC: Php 65,620.00 End-User: JOHN A. AMORSOLO Solicitation No. 2023-591 Contact No. 329-0956

| Quantity | Unit | Item Description | Brand Name / Model Offered | Unit Price | Total |
|----------|--------|---|-------------------------------|---------------|-------|
| | | Procurement of supply and | | | |
| | | delivery of ICT Supplies | | | |
| 5 | unit | EXTERNAL HARD DRIVE, 1TB, | | | |
| | | -USB 3.2 Gen 1 Portable Hard | | | |
| | | Drive, -2.5 SATA HDD Interface, | | | |
| | | -SuperSpeed USB 3.2 Gen 1 (up to | | | |
| | | 5Gbps), | | | |
| | | backward compatible with USB | | | |
| | | 2.0 specification | | | |
| | | (up to 480Mbps | | | |
| 5 | Unit | MOUSE, OPTICAL, USB connection | | | |
| | | type | | | |
| 10 | Cart | INK CARTRIDGE, HP F6V26AA | | | |
| | _ | (HP680), Tri-color | | | |
| 20 | Cart | INK CARTRIDGE, HP F6V27AA | | | |
| | D: | (HP680), Black | | | |
| 4 | Piece | FLASH DRIVE, 16 GB, USB 2.0, plug | | | |
| 3 | Piece | and play | | | |
| 3 | Fiece | FLASH DRIVE, 64GB, USB 3.0, plug and play | | | |
| 5 | Piece | Extension wire, 5 meters long, 6 | | | |
| 3 | 11000 | gang, 6 sockets, with | | | |
| | | voltage regulator surge protector | | | |
| | | with individual switch | | | |
| 5 P | Piece | USB FLASH DRIVE, 32gb | | | |
| | | -USB 3.1 Type-C Dual Flash Drive | | | |
| | | -Dual interface USB Type-C and Type-A | | | |
| | | -Compatible with USB On-The-Go | | | |
| | | (OTG) Feature | | | |
| 15 Bot | Bottle | Ink Refill, Epson L6170 001 | | | |
| | | (Black) | | | |
| 7 Bo | Bottle | Ink Refill, Epson L6170 001 | | | |
| | | (Magenta) | | | |
| 7 | Bottle | Ink Refill, Epson L6170 001 (Cyan) | | | |
| | Bottle | Ink Refill, Epson L6170 001 | | | |
| | | (Yellow) | | | |
| 4 | piece | USB 3.0 Hub, 4 ports, Black | | | |
| | | (100cm attached data | | | |
| | | cable) Terms & Conditions: | | | |
| | | Transport cost is inclusive on the | | | |
| | | price per unit. | | | |
| | | Items should be delivered as per | | | |
| | | attached point of delivery | | | |
| | | TOTAL | | | |



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PR# 2023-06-1423

| For the Bids and Awards Committee: | |
|---|---|
| MS. HUSSEIN A. DEROTAS GEPS Posted/DA Website/1 conspicuous place | ATTY. ROLIN M. ASUNCION Head, BAC-Secretariat |

DA WESTERN VISAYAS

Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

| Signature over Printed Name | Registered Name of Company | Tax Identification Number |
|-----------------------------|----------------------------|--------------------------------------|
| | | (Indicate VAT or non-VAT registered) |
| Address | Contact number(s) | E-mail Address |
| Banking Institution | Branch | Account Name |
| Account Number | | Date Accomplished |