

Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**

Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2023-03-820

August 15, 2023Date

REQUEST FOR QUOTATION

2023-386 (SVP)

INSTRUCTIONS:

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
- 8. **DEADLINE** FOR SUBMISSION OF BIDS: August 22, 2023 at 12:00 nn.
- 9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 15 days upon receipt of Notice to Proceed
- 14. Delivery point: DA-WESVIARC, Hamungaya, Buntatala, Jaro, Iloilo City
- 15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid		*Non-submission of any or
	Should be submitted	all documentary
	upon submission of	requirements within 24
Registration Number (Red or Platinum)	D	hours upon notice shall
Omnibus Sworn Statement (for ABC above Php 50,000.00)	Quotation	disqualify the lowest
Income Tax Return (for ABC above Php 500,000.00)		offeror from award and the BAC shall proceed to evaluate the next lower offer.

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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PR No. 2023-03-0820 ABC: Php 53,000.00 End-User: LUISA P. FULGUERAS Solicitation No. 2023-303 Contact No.

Quantity	Unit	Item Description	Brand Name / Model Offered	Unit Price	Total
		Procurement of Supply and Delivery of ICT EQUIPMENTS			
1	unit	LAPTOP			
		Processor: i5 1235U			
		Memory: 8GB DDR4 - 3200			
		Hard Drive: 512SSD			
		Integrated Intel Iris Xe Graphics			
		Display: 15.6" FHD (1920X1080) IPS 300 units Anti-glare			
		Operating System: Windows 11			
		Bundled Software: Office Home and Student 2021			
		WLAN + Bluetooth: Wi-Fi 6 11ax, 2x2 + BT5.2			
		Warranty: at least 1 year			
Terms and Conditions:		Brand New			
		TOTAL			

MS. HUSSEIN A. DEROTAS	ATTY. ROLIN M. ASUNCION
GEPS Posted/DA Website/1 conspicuous place	Head, BAC-Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

For the Bids and Awards Committee:

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (Indicate VAT or non-VAT registered)	
Address	Contact number(s)	E-mail Address	
Banking Institution	Branch	Account Name	
Account Number		Date Accomplished	