

August 29, 2023
 Date

REQUEST FOR QUOTATION
 2023-252
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph with the **PR Number and Deadline of Submission as Subject** in the E-mail.
8. **DEADLINE FOR SUBMISSION OF BIDS: September 5, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: 15 days upon receipt of Notice to Proceed
14. Delivery point: DA WV, RAFIS Office, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation	*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-02-0619

ABC: Php 139,000.00

End-User: JAMES EARL E. OGATIS

Solicitation No. 2023-233

Contact No.: 335-3423

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of Supply and Delivery of ICT Supplies			
10	bottle	Ink Bottle, 001, for Epson L4260 Cyan			
10	bottle	Ink Bottle, 001, for Epson L4260 Magenta			
10	bottle	Ink Bottle, 001, for Epson L4260 Yellow			
10	bottle	Ink Bottle, 001, for Epson L4260 Black			
3	unit	External Drive, 5 TB			
5	piece	Powerbank, 30,000mAh, two-day fast charging, type C			
2	piece	HDMI Cable, heavy duty, 1 meter, male to male, type A			
2	piece	HDMI to VGA adapter, heavy duty, supports up to 1920x1080@60hz resolution			
2	piece	External Card Reader, - Interface; USB 3.0; Supported Cards: TF, SD, CF, MS; 2TB 2 1,200.00 2,400.00 Capacity, Expansion Up to 5GBs Transfer Rate			
3	piece	Headphones, Studio reference headphones, Wired, 3 5,000.00 15,000.00 Semi-open back design, Over-ear, Adjustable headband, 1/8" plug connectivity includes 1/4" adapter			
5	piece	USB Hub USB 3.0 Data Hub; Extend 4 ports USB 3.0			
3	piece	Extension wire, 5 meters long, 6 gang, 6 sockets with voltage regulator surge protector with individual switch			
10	piece	Flash Drive, 256 gigabytes, USB 2.0, plug and play, not cloned			
10	piece	SD Card, 200mb/s, 128gigabytes			
		TOTAL			



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

PR No. 2023-02-0619

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
GEPS Posted/DA Website/1 conspicuous place

ATTY. ROLIN M. ASUNCION
Head, BAC-Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee
WESVIARC, Hamungaya,
Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished