

August 30, 2023
 Date

REQUEST FOR QUOTATION
 2023-566
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph with the **PR Number and Deadline of Submission as Subject** in the E-mail.
8. **DEADLINE FOR SUBMISSION OF BIDS: September 6, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: 30 days upon receipt of Notice to Proceed
14. Delivery point: DA WESVIARC, Buntalala, Jaro, Iloilo City
15. The period of submission of the following documents are as follows:

| Document | Submission Period* | |
|---|--|---|
| Certified True Copy of Valid Mayor's/Business Permit | Should be submitted upon submission of Request for Quotation | *Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer. |
| Certified True Copy of PhilGEPS Registration Number (Red or Platinum) | | |
| Omnibus Sworn Statement (for ABC above Php 50,000.00) | | |
| Income Tax Return (for ABC above Php 500,000.00) | | |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-05-1215
Solicitation No. 2023-545

ABC: Php 180,000.00

End-User: JONIFER B. FRADES
Contact No. 337-4775

| Quantity | Unit | Item Description | Brand Name /Model Offered | Unit Price | Total |
|----------|------|---|---------------------------|------------|-------|
| | | Procurement of supply and delivery of cordless pole pruner | | | |
| 12 | unit | Cordless Pole Pruner Specification: Brand New Voltage: DC 20V (min) Cutting Diameter: 180mm (min) Battery Charging Time: 2H Battery Capacity: 2AH- 2 pcs Saw Head Length: 200mm (min) Main Rod Length:160 cm (min) Total Length of High Branch Saw:220cm (min) w/ Charger Cordless Pole Pruner Chain Type W/ 6 months warranty | | | |
| | | Terms and Conditions: Heavy Duty | | | |
| | | TOTAL | | | |

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

ATTY. ROLIN M. ASUNCION
 Head, BAC-Secretariat

DA WESTERN VISAYAS
 Bids and Awards Committee
 WESVIARC, Hamungaya,
 Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (Indicate VAT or non-VAT registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplished