



**Republic of the Philippines**  
**DEPARTMENT OF AGRICULTURE**  
**Western Visayas**

**July 21, 2023**  
 (Date)

**REQUEST FOR QUOTATION**  
**2023-684**  
 (SVP- vehicle rental)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to [procurement@wv.da.gov.ph](mailto:procurement@wv.da.gov.ph)
7. **DEADLINE FOR SUBMISSION OF BIDS: July 20, 2023 at 12:00 nn.**
8. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: **not applicable.**
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **August 2023**
13. Delivery point: Panay Island & Negros Occidental
14. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

15. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2023-07-1522**  
**Solicitation No. 2023-641**

**ABC: Php 100,500.00**

**End-User: JIMMY G. ELEDIA, JR**  
**Contact No.**

Qty.	Unit	Item Description	Brand and Model Offered	Unit Price	Total Price
		Procurement of supply and delivery of vehicle rental to be used for the PRISM Project during the conduct of Rice and Non-rice (RNR) Area validation in Western Visayas for CY 2023			
		<b>Lot 1 Php54,500.00</b> Panay Island			
2	Unit	August 22, 2023 and December 5, 2023 DA-RFO to Province of Antique (Hamtic-Sebaste) Sebaste to DA RFO 6			
2	Unit	August 22, 2023 and December 5, 2023 DA-RFO 6 Province of Iloilo (Iloilo City to Northern Iloilo) – Province of Capiz (Pilar to Sigma, Capiz)			



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2	Unit	August 23, 2023 & December 6, 2023 Province of Capiz (Sigma, Capiz to Sapián, Capiz) – Province of Aklan (Altavas to Tangalan – Bypass Road); Province of Aklan – Province of Capiz – Province of Iloilo			
2	Unit	August 23, 2023 & December 6, 2023 DA-RFO 6 – Iloilo City – Province of Iloilo (Leganes, Iloilo to Calinog, Iloilo via bypass road to Passi City to Dueñas, Iloilo – Dingle, Iloilo to Iloilo City)			
1	Unit	August 24, 2023 DA-RFO 6 – Iloilo City – Province of Iloilo (Jaro-Pavia-Oton-San Miguel); San Miguel to DA RFO 6			
		<b>Lot 2 Php46,000.00</b> <b>Province of Negros Occidental</b>			
2	Unit	August 22, 2023 & December 5, 2023 DA-NOROS (La Granja)-Northern Negros Occidental (Valladolid to Silay City, Silay City to Sagay City, Sagay City to Toboso, Toboso to Don Salvador Benedicto, Don Salvador Benedicto to Valladolid)			
2	Unit	August 23, 2023 & December 6, 2023 DA-NOROS (La Granja)-Central Negros (Pontevedra to Himamaylan City, Himamaylan City to Binalbagan, Binalbagan to Isabela, Isabela to La Castellana, La Castellana to Valladolid)			
2	Unit	August 24, 2023 & December 7, 2023 DA-NOROS (La Granja)-Southern Negros (Valladolid to Kabankalan, Kabankalan to Candoni, Candoni to Hinobaan, Hinobaan to Cauayan, Cauayan to Valladolid)			
		Terms and Conditions: Preferably 4 wheel drive vehicle (SUV or pick-up) Well maintained and can accommodate 3-6 persons Inclusive of fuel With previous services in remote areas With DOT Certification			
		<b>TOTAL</b>			

For the Bids and Awards Committee:

**MS. HUSSEIN A. DEROTAS**  
 GEPS Posted/DA Website/1 conspicuous place

**MS. MAE P. NONES**  
 Head, Procurement Service Office

**ARCHIEL ENCANTO / ARLENE DELOS REYES**  
 Canvasser

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	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	



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The DA RFO VI  
Bids and Awards Committee  
WES-VIARC,  
Brgy. Buntatala Jaro, -Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished

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