

## Republic of the Philippines

### **DEPARTMENT OF AGRICULTURE - WESTERN VISAYAS**

WESVIARC, Hamungaya, Jaro, Iloilo City 5000

Email: procurement@wv.da.gov.ph 🛽 Telephone: (033) 320-2370

Website: westernvisayas.da.gov.ph

July 21, 2023 (Date)

# REQUEST FOR QUOTATION 2023-672

(SVP- Rental Services)

#### **INSTRUCTIONS:**

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
- 8. **DEADLINE** FOR SUBMISSION OF BIDS: July 28, 2023 at 12:00 nn.
- 9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days.
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: October 10, 2023
- 14. Delivery point: Bacolod City
- 15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit		
Certified True Copy of <b>PhilGEPS</b>	1	At the option of the supplier,
Registration Number (Red or Platinum)	Before the issuance of	may be submitted during
Omnibus Sworn Statement	Notice of Award	the submission of its
(for ABC above Php 50,000.00)		quotation
Income Tax Return	1	
(for ABC above Php 500,000.00)		

lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-07-1500 ABC: Php 53,000.00 End-User: LEAH GAY V. VELOSO Solicitation No. 2023-629 Contact No. 337-1227

Qty.	Unit	Item Description	Brand Name /Model	Unit Price	Total Price
		Procurement of supply and delivery of rental of kiosk/tents and chairs			
8	Piece	Kiosks/tents			
40	Piece	Monobloc chairs with cover			
		Terms and Conditions with inclusions of installation Delivered on date specified			
		TOTAL			



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For the Bids and Awards Commit	tee:			
MS. HUSSEIN A. DEROTAS GEPS Posted/DA Website/1 cons	_	MS. MAE P. NONES Head, Procurement Service Office		
MARICAR TOMBOCON / JIEBE Canvasser	N VILLARINO			
		Submission	of RFQ	Signature over printed name
The DA RFO VI Bids and Awards Committee		RFQ to be coll	ected on	printed ridine
WES-VIARC,Brgy. Buntatala Jaro, -lloilo City		RFQ to be sub supplier before		
SIR / MADAM:				
In connection with the above requand fully understood the minimur specifications any or all said artic	n requirements and	d agree to furnish a	nd/or deliver	in conformity with the
Signature over Printed Name	Registered Name of Company		Tax Identification Number (indicate VAT or non-VAT registered)	
Address	Contact number(s)		E-mail Address	
Banking Institution	Branch		Account Name	
Account Number			Date Acc	omplished

PR# 2023-07-1500 RFQ# 2023-672