



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE – WESTERN VISAYAS**  
WESVIARC, Hamungaya, Jaro, Iloilo City 5000  
Email: [procurement@wv.da.gov.ph](mailto:procurement@wv.da.gov.ph) ☒ Telephone: (033) 320-2370  
Website: [westernvisayas.da.gov.ph](http://westernvisayas.da.gov.ph)

**July 10, 2023**  
(Date)

**REQUEST FOR QUOTATION**  
**2023-505**  
(SVP- Hardware Supplies)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to [procurement@wv.da.gov.ph](mailto:procurement@wv.da.gov.ph)
8. **DEADLINE FOR SUBMISSION OF BIDS: July 17, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60 days.**
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 days upon receipt of Notice to Proceed**
14. Delivery point: DA-SPO, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-4-1082      ABC: Php 164,740.00  
Solicitation No. 2023-502

End-User: CARMELITA C. FANTILANAN  
Contact No. 33-4766

Qty.	Unit	Item Description	Meals	Unit Price	Total Price
		<b>Procurement of supply and delivery of hardware supplies</b>			
21	Pcs	Marine plywood ¾ x 4x8			
20	Pcs	Marine plywood 1/4x4x8			
4	Pcs	lumber 1x2x8 (s4s)			
38	Pcs	lumber 2x2x12 (s4s)			
32	Pcs	Half round moulding 3/4x8			



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50	Pcs	Wood Black Screw 2”			
50	Pcs	Wood Text Screw 2 ½”			
4	Kg.	Common nail #1			
2	Kg.	Common nail #2 ½”			
5	Kg.	Common nail #2”			
1	Kg.	Finishing nail #1”			
7	Kg	Finishing nails #2”			
5	Kg.	Paching Compound			
30	Pcs	Latise Moulding ¼ x 2 x 8			
10	Pcs	Clear glass ¼ x 60cm x 100cm			
1	box	Calabitos ¾”			
5	pcs	wood glue 500g			
5	Pcs	Reducer by 1L			
11	pcs	Drawer Lock			
11	Pcs	drawer handle			
3	Gal.	Mahogany wood stain			
4	Gal.	Clear vanish			
5	Gal.	Paint Liquid Tiles Magic Green AG-302			
4	gallon	Mint green (Odorless)			
1	L	Plastic wood Putty (oil)			
12	piece	Baby Roller			
		Labor for Cabinet 3-person x 7days			
		Labor for Partition 3-person x 7days			
		Labor for Table 4-person x 10 days			
		<b>TOTAL</b>			

For the Bids and Awards Committee:

**MS. HUSSEIN A. DEROTAS**  
 GEPS Posted/DA Website/1 conspicuous place

**MS. MAE P. NONES**  
 Head, Procurement Service Office

**ARCHIEL ENCANTO / ARLENE DELOS REYES**  
 Canvasser

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

PR# 2023-04-1082  
 RFQ# 2023-505



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The DA RFO VI  
Bids and Awards Committee  
WES-VIARC, Brgy. Buntatala  
Jaro, -Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(indicate VAT or non-VAT registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished

PR# 2023-04-1082  
RFQ# 2023-505