



Republic of the Philippines
DEPARTMENT OF AGRICULTURE – WESTERN VISAYAS
WESVIARC, Hamungaya, Jaro, Iloilo City 5000
Email: procurement@wv.da.gov.ph ☒ Telephone: (033) 320-2370
Website: westernvisayas.da.gov.ph

June 26, 2023
(Date)

REQUEST FOR QUOTATION
2023-574
(SVP- Planting Materials)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
8. **DEADLINE FOR SUBMISSION OF BIDS: July 3, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60 days.**
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 days upon receipt of Notice to Proceed**
14. Delivery point: Donglis, Damutan, Hinoba-an, Negros Occidental
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-05-1247
Solicitation No. 2023-552

ABC: Php 105,000.00

End-User: CARMELITA C. FANTILANAN
Contact No. 33-4766

Qty.	Unit	Item Description	Meals	Unit Price	Total Price
		Procurement of supply and delivery of planting materials			
75	piece	Grafted Santol *must be planted in at least 15.14 x 25.40 x 0.0076 cm (6x10x0.003 in) black polyethylene bag; *Must be at least 75 cm in height			



		but not more than 100 cm from the soil line; *Must have at least 6 matured leaves;			
75	piece	Grafted Avocado *must be planted in at least 15.14 x 25.40 x 0.0076 cm (6x10x0.003 in) black polyethylene bag; *Must be at least 75 cm in height but not more than 100 cm from the soil line; *Must have at least 6 matured leaves;			
75	piece	Grafted Calamansi *must be planted in at least 15.14 x 25.40 x 0.0076 cm (6x10x0.003 in) black polyethylene bag; *must be at least 45 cm but not more than 60 cm in height; *Bud union must be 20-30 cm from the soil line and fully healed; *Must have atleast 6 matured leaves; * Pest damage /injury should be <10% of the total area of each leaf; * No parts of the root system must be exposed outside the black polyethylene bag and not root bounded; and *Must be indexed free from systemic diseases e.g. leaf mottling, tristeza, exocortis, and other viruses affecting citrus			
75	piece	Grafted Jack fruit *Must be planted in at least 15.24x 25.40x 0.0076 cm (6x10x0.003 in) black polyethylene bag *Must be at least 75 cm in height but not more than 100 cm from the soil line; *Graft union must be atleast 30 cm but not more than 60 cm from the soil line and fully healed with no plastic wrap; *Must have at least 6 matured leaves; * Pest damage /injury should be <10% of the total area of each leaf; and * No parts of the root system must be exposed outside the black polyethylene bag and not root			



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		bounded. *Must be NSIC registered variety *Preferably outsourced from accredited Plant Nurseries			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

SHEREY LYN AZARCON / CHARMAE ANTIPATIA
 Canvasser

The DA RFO VI
 Bids and Awards Committee
 WES-VIARC, Brgy. Buntatala
 Jaro, -Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (indicate VAT or non-VAT registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplished

PR# 2023-05-1247
 RFQ# 2023-574