



May 12, 2023
 (Date)

REQUEST FOR QUOTATION
2023-340
 (SVP –Agri Supplies/Farm Tools)

INSTRUCTION:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
7. **DEADLINE FOR SUBMISSION OF BIDS: May 19, 2023 at 12:00 nn.**
8. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: **60** days.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: 15 days upon receipt of Notice to Proceed
13. Delivery point: DA WV, RAFIS Office, Parola, Iloilo City
14. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		

*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.

15. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-03-0874
Solicitation No. 2023-340

ABC: Php 300,000.00

End-User: JAMES EARL E. OGATIS
Contact No.: 335-3423

Qty.	Unit	Item Description	Brand and Model Offered	Unit Price	Total Price
		Procurement of Supply and Delivery of Agri Supplies Farm Tools for Agricultural Information Caravan and Technology Forum			
50	piece	Pruning Shear, made of high carbon steel			
100	piece	Water/plastic sprinkler (8-10 liters)			
200	piece	Spade, US tempered with wooden handle, minimum of 38 inches total length			
200	piece	Garden Hoe, round smooth finished handle with 1.5 inches diameter			
100	piece	Plastic Crates Outside Dimension: 695 x 380 x 400mm Inside Dimension: 620 x 310 x 385mm			



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

		Estimated Load Capacity: 20-25kgs High Density Polyethylene Material Fully perforated Stackable and nestable features			
		Terms and Conditions: A. The supplier shall present the actual sample of the material before the mass production B. Shall deliver the requested materials to the DA-RAFIS Office			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS

GEPS/DA Website/1 Conspicuous Place Posted

MS. MAE P. NONES

Head, Procurement Service Office

SHERY LYN AZARCON / CHARMAE ANTIPATIA

Canvasser

The DA RFO VI
 Bids and Awards Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (indicate VAT or non-VAT registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplish

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