



May 17, 2023
(Date)

REQUEST FOR QUOTATION
2023-547
(SVP- vehicle rental)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
7. **DEADLINE FOR SUBMISSION OF BIDS: May 24, 2023 at 12:00 nn.**
8. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: **not applicable.**
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **June, 2023**
13. Delivery point: Negros Occidental, Iloilo
14. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

15. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-05-1192
Solicitation No. 2023-531

ABC: Php 65,000.00

End-User: CARMELITA C. FANTILANAN
Contact No. 329-6958

Qty.	Unit	Item Description	Brand and Model Offered	Unit Price	Total Price
		Procurement of Vehicle Rental to be used for the NPMO Scanning and Exit Conference on June 5-9, 2023 in Negros Occidental and Organic Fertilizer Production Training in Masaroy, Calinog, Iloilo on June 14-15, 2023			
		Lot 1 Php 51,000.00 Negros Occidental			
1	unit	June 5, 2023 Silay Airport-Hinoba-an, Negros Occidental			



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2	unit	June 6, 2023 Hinoba-an Proper- Damutan, Hinoba-an- Hinoba-an Proper , Negros Occidental			
1	unit	June 7, 2023 Hinoba-an, Negros Occidental- Cadiz City, Negros Occidental			
1	unit	June 8, 2023 Cadiz City- Brgy.Celestino Villacin- Cadiz City			
1	unit	June 9, 2023 Cadiz City- Silay Airport			
		Lot 2 Php 14,000.00 Iloilo			
1	unit	June 14, 2023 Iloilo City to Calinog, Iloilo			
1	unit	June 15, 2023 Calinog, Iloilo to Iloilo City			
		Terms and Conditions: *including driver and fuel *Atleast has a seating capacity of 4- 6 and has space for luggage *vehicle must following mandatory health protocol * can provide 4x4 vehicle in times when requested by end-user			
		Pick-up/Drop off Points: DA-RFO-6, Parola, Iloilo City			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

ARCHIEL ENCANTO / ARLENE DELOS REYES
 Canvasser

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	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	



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The DA RFO VI
Bids and Awards Committee
WES-VIARC, Brgy. Buntatala
Jaro, -Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

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