May 24, 2023 (Date)

REQUEST FOR QUOTATION 2023-498

(SVP-Supplies)

INSTRUCTIONS:

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
 - 8. DEADLINE FOR SUBMISSION OF BIDS: May 31, 2023 at 12:00 nn.
 - 9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
 - 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
 - 11. Validity of stocks: 60 days.
 - 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
 - 13. Delivery period: 30 days upon acceptance of NTP
 - 14. Delivery point: Iloilo ROS, Sta. Barbara
 - 15. The period of submission of the following documents are as follows:

Document	Submission Period*			
Certified True Copy of Valid				
Mayor's/Business Permit				
Certified True Copy of PhilGEPS		At the option of the supplier,		
Registration Number (Red or Platinum)	Before the issuance of	may be submitted during		
Omnibus Sworn Statement	Notice of Award	the submission of its		
(for ABC above Php 50,000.00)		quotation		
Income Tax Return				
(for ABC above Php 500,000.00)				
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the				

lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.

16. Non-receipt of a Notice of Award within a period of *30 calendar days* from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-04-1073 ABC: Php 58,515.00 End-User: MA. CARMEN PRIMITIVA B. MALAGA Solicitation No. 2023-494 Contact No. 320-5558

Qty.	Unit	Item Description	Brand and Model Offered	Unit Price	Total Price
		Procurement of supply and delivery of			
		supplies			
		Lot 1 P57,675.00			
		Office/Janitorial Supplies			
7	can	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml min			
5	ream	PAPER, Multi-Purpose (COPY) A4, 70			
		gsm			
3	pack	TOILET TISSUE PAPER, 2-ply, 100%			
		recycled			

10	pack	BATTERY, dry cell, AA, 2 pieces per		
	·	blister pack		
30	roll	TAPE, MASKING, width: 24mm (±1mm)		
12	roll	TAPE, MASKING, width: 48mm (±1mm)		
20	roll	TAPE, TRANSPARENT, width: 24mm		
20	IOII	(±1mm)		
10	na II			
10	roll	TAPE, TRANSPARENT, width: 48mm		
4.0	<u> </u>	(±1mm)		
10	roll	TAPE, PACKAGING, width: 48mm		
		(±1mm)		
5	roll	TWINE, plastic, one (1) kilo per roll		
2	piece	BROOM, soft (tambo)		
8	bottle	CLEANER, TOILET BOWL AND URINAL,		
		900ml-1000ml cap		
8	pack	DETERGENT POWDER, all purpose, 1kg		
10	pack	TISSUE Interfolded paper towel (175		
		pulls)		
4	can	DISINFECTANT SPRAY, aerosol type,		
'	Jan	400-550 grams		
36	piece	BALLPEN, BLACK		
8		BATTERY, dry cell, 9 VOLTS, HEAVY		
0	piece			
	mic co	DUTY		
6	piece	RECORD BOOK, 300 PAGES, size:		
	_	214mm x 278mm min		
4	piece	Pot holder (oven mitt holder)		
30	piece	MARKER, PERMANENT, bullet type,		
		black		
10	piece	MARKER, whiteboard, black, felt tip, bullet		
		type		
10	piece	MARKER, PERMANENT, bullet type, red		
15	box	PENCIL, lead, w/ eraser, wood cased,		
		hardness: HB		
26	pack	PAPER, Specialty paper, long size, 85		
	Paran	gsm, 20 pcs/pack		
20	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm		
20	picce	needle tip		
12	piece	MOLAR BOX, with cover		
		,		
10	ream	PAPER, Multi-Purpose (Bond), Short size,		
4.5		Substance 20/75 gsm		
15	ream	PAPER, Multi-Purpose (Bond), Long size,		
		substance 20/75gsm		
10	piece	ENVELOPE, EXPANDING, PLASTIC,		
		0.50mm thickness min		
10	roll	TAPE, Duct, 48 mm, black/Blue/gray		
6	roll	TAPE, Double Sided, 3/4 x 10 m	 	
15	piece	NOTEBOOK 80 leaves, ruled both sides		
30	box	CRAYONS (16 colors, non-toxic, water		
		proof, permanent)		
5	pack	PAPER TOWEL all purpose (2 rolls per		
1		pack, 2 ply, 150 sheets)		
8	gallon	ALCOHOL, ethyl, 68%-72%, 1 gallon		
 	34.1011	capacity		
6	piece	LED bulb Pro Series Daylight (18 watts)		
4	box	FASTENER, for paper, plastic, 50		
"	507	sets/box		
15	nicos			
	piece	BATHROOM Soap, 90gms.		
6	gallon	BLEACHING SOLUTION		
5	piece	CLEARBOOK, 20 transparent pockets, for		
	_	LEGAL size		
2	pack	FOLDER, TAGBOARD, for legal size		
		documents		
2	piece	PUNCHER, paper, heavy duty, with two		
		hole guide		
6	piece	SCISSORS, symmetrical, blade length:		
<u></u>		65mm min	 	

		Lot 2 Php840.00 Laboratory Supplies		
12	pack	Disposable Face mask 3 ply Non Woven with nose clip ear loop (50 pcs/pack)		
		TOTAL		

For the Bids and Awards Committee:					
MS. HUSSEIN A. DEROTAS GEPS Posted/DA Website/1 conspicu	e	MS. MAE P. NONES Head, Procurement Service Office			
LAARNIE B. JARANDILLO / JAYMA Canvasser	ART P. M	ARTINEZ			
		Submi	ssion of RFQ	Signature over printed name	
The DA RFO VI Bids and Awards Committee		RFQ to be collected on RFQ to be submitted by supplier before deadline			
WESVIARC,Brgy. Buntatala Jaro, Iloilo City					
SIR / MADAM: In connection with the above request, and fully understood the minimum receptions any or all said articles of	quirement	s and agree	to furnish and	or deliver in conformity with the	
Signature over Printed Name	Registered Name of C		Company	Tax Identification Number (indicate VAT or non-VAT registered	
Address	Contact number(s)			E-mail Address	
Banking Institution	Branch			Account Name	
Account Number				Date Accomplished	

PR# 2023-04-1073 RFQ# 2023-498