



May 10, 2023
(Date)

**REQUEST FOR QUOTATION
2023-464**

(SVP- vehicle rental)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
7. **DEADLINE FOR SUBMISSION OF BIDS: May 17, 2023 at 12:00 nn.**
8. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: **not applicable.**
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **May to June, 2023**
13. Delivery point: Negros Occidental
14. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

15. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-04-1056
Solicitation No. 2023-459

ABC: Php 64,000.00

End-User: ESTER RUTH TORREVERDE
Contact No. 337-4775

Qty.	Unit	Item Description	Brand and Model Offered	Unit Price	Total Price
		Van rental to be used for the Rice Program Implementation Coordination Activities within LGUs in Negros Occidental for the 2 nd Quarter of CY 2023			
2	unit	May 31, 2023 1. Bacolod City to San Enrique to Hinigaran to Himamaylan to Kabankalan City, Negros occidental to Bacolod City 2. Bacolod City to Isabela to La Castellana to San Carlos City, Negros Occidental to Bacolod City			



2	unit	June 7, 2023 1. Bacolod City to Murcia to Calatrava to Toboso, Negros Occidental to Bacolod City 2. Bacolod City to Talisay to Manapla to Sagay City, Negros Occidental to Bacolod City			
4	unit	June 15 and 27, 2023 1. Bacolod City to Escalante City, Negros Occidental to Bacolod City 2. Bacolod City to Sibalay, Negros Occidental to Bacolod City			
		Terms and Conditions: 1. Can accommodate at least 10 passengers 2. With DOT certification 3. Vehicle unit must be 2018 up to latest model 4. Must be able to serve 16 hours per day 5. Vehicle must be in good running condition			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS

GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES

Head, Procurement Service Office

ARCHIEL ENCANTO / ARLENE DELOS REYES

Canvasser

The DA RFO VI
Bids and Awards Committee
WES-VIARC, Brgy. Buntatala
Jaro, -Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

PR# 2023-04-1056
RFQ# 2023-464