



April 27, 2023

**REQUEST FOR QUOTATION**  
**2023-367**

(SVP-Infrastructure)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill **all** the blanks properly.
2. Prospective Bidders / Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DA RFO VI official canvass form shall be filled up (with quantities, unit price and total price), signed properly and attached together with the Bidder's / Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) **must** include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The Bill of Quantities and/or Detailed Estimates of the works **must** be indicated.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Open quotations may also be submitted through e-mail at [procurement@wv.da.gov.ph](mailto:procurement@wv.da.gov.ph)
8. Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City.
9. **DEADLINE FOR SUBMISSION OF BIDS: May 4, 2023 at 12:00 nn.**
10. Price quotation(s) submitted shall be valid for a period of **60** days reckoned from the deadline for submission of quotations.
11. Awarding shall be done for the whole lot.
12. Works shall begin within seven (7) days after receipt of Purchase Order.
13. Terms of payment: within 15 days after completion of the project and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
14. Project completion is required within **37** calendar days from conforme date on Purchase Order.
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier/contractor, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
Certified True Copy of <b>Income/Business Tax Return</b> (for ABC above Php 500,000.00)		
Certified True Copy of <b>PCAB License</b>		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-03-0928  
Solicitation No. 2023-340

ABC: Php 300,000.00

End-User: ERNIE ROSENDO VILLANUEVA  
Contact No.

CIVIL WORKS / ITEMS	BILL OF QUANTITIES		
	Quantity	Unit Cost	Total Cost
Procurement of Works for the upgrading of botanical concoction facility location: ROS- Dumarao, Astorga, Dumarao, Capiz	1 LOT		
Please see attached DED & BOQ			
<b>Total</b>			



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Western Visayas

For the Bids and Awards Committee:

**MS. HUSSEIN A. DEROTAS**

GEPS Posted/DA Website/1 Conspicuous Place

**MS. MAE P. NONES**

Head, Procurement Service Office

**ENGR. REEM GARCIA / ENGR. JASMINE NAPAWIT**

Canvasser

The DA RFO VI  
Bids and Awards Committee  
WESVIARC, Brgy. Buntatala  
Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(indicate VAT or non-VAT registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished

**PR# 2023-03-0928**  
**RFQ# 2023-367**