



April 11, 2023
 (Date)

REQUEST FOR QUOTATION
2023-362
(SVP –Collaterals)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filledup(with offered brand, unit price and total price), signed properly and attached together with theBidder’s/Supplier’s own canvass form. (please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in theevaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, includingdelivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, ifapplicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to procurement@wv.da.gov.ph
8. **DEADLINE FOR SUBMISSION OF BIDS: April 18, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline forsubmission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through LandBank’s LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor’s account.
13. Delivery period: **June 2023**
14. Delivery point: DA-RAFIS Office
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor’s/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-03-0785

ABC: Php 225,500.00

End-User: JAMES EARL OGATIS

Solicitation No. 2023-335

Contact No.:

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of Supply and Delivery of Collaterals			
300	piece	T-SHIRT			
		Material: Cotton			
		Color: Gray			
		Size: extra small, small, medium, large, extra large, XXL, XXXL			



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

		Print: Customized print (rubberized, embossed)			
		***see attached design			
300	piece	ECO TOTE BAGS			
		Size: Large			
		Color: Black			
		***with printed DAWV logo			
100	piece	BUCKET HATS			
		Material: Polyester			
		Color: Army green			
		***with embroidered DAVW logo			
00	piece	INSULATED MUGS			
		14oz vacuum insulated mugs with lid			
		***with customized design			
Terms and Condition		A. The supplier shall present the actual sample of the material before the mass production			
		B. Shall deliver the requested materials to the DA-RAFIS Office			
		C. Supplier shall have no pending jobs with DA-RAFIS			
		D. Supplier shall have no physical branch or outlet within the region			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS

GEPS/DA Website/1 Conspicuous Place Posted

MS. MAE P. NONES

Head, Procurement Service Office

JANENE ANNE BELARMINO

Canvasser

The DA RFO VI
 Bids and Awards
 Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo City

	Submission of RFQ	Signature overprinted name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
 (indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

PR# 2023-02-0785
 RFQ# 2023-362



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