



March 15, 2023
 (Date)

REQUEST FOR QUOTATION
2023-153
 (SVP–Training Kits)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (please write legibly)
3. Any erasure or alteration in the unit and/or total prices shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed here under, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Open quotations may also be submitted through e-mail at procurement@wv.da.gov.ph
8. **DEADLINE FOR SUBMISSION OF BIDS: March 22, 2023 at 12:00nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **upon the receipt of Notice to Proceed**
14. Delivery point: DA-Western Visayas, FOD Building, Parola St Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-02-0451
 Solicitation No. 2023-141

ABC: 169,000.00

End-User: CAROLINA B. CORNELIO
 Contact No.: 3378933

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of Supply and Delivery of Training Kits			
		Farmer Field School (FFS)			
50	pcs	Customized UV Protection Hat Specifications: -w/ ear flap, neck cover -made of polyester -w/ DA Logo (front) -color: brown -size: at least 60cm head			
50	pcs	Customized Umbrella			



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

		Specifications: -w/ DA Logo -automatic -color: assorted			
50	pcs	Customized Scarf Specifications: -made of cotton or cashmere -w/ DA Logo -color: cream -size: 70cm x 180cm			
Cassava Cluster Development					
40	pcs	Customized Drawstring Backpack Specifications: -made of katsa -w/ DA Logo (front) 3x3 inches -color: black -size: 14" x 18"			
40	pcs	Vacuum Insulated Stainless Steel Water Bottle Specifications: -946ml -Diameter- 3.58", Height-9.4", Weight-15.2oz -Protect temperature for hours. Hot and Cold			
Corn Cluster Development					
60	pcs	Customized Handbag/Tote Bag w/ Zipper Specifications: -made of katsa -w/ DA Logo (front) 3x3 inches -color: off-white -size: 22x20 inches			
60	pcs	Customized Umbrella Specifications: -w/ DA Logo -automatic -color: assorted			
70	pcs	Customized Towel Specifications: -made of cotton -w/ DA Logo -color: purple -size: 70cm x 130cm			
TOTAL					

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS/DA-Website/1ConspicuousPlace Posted

MS.MAE P. NONES
 Head, Procurement Service Office

ARCHIEL ENCANTO / ARLENE DELOS REYES
 Canvasser

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Western Visayas

The DA Western Visayas
Bids and Awards Committee
WESVIARC,
Brgy. Buntatala
Jaro, Iloilo City

SIR/MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

PR#2023-02-0451
RFQ#2023-153



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Western Visayas