



**March 8, 2023**  
 (Date)

**REQUEST FOR QUOTATION**  
**2023-167**  
 (SVP – ICT EQUIPMENTS)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to [procurement@wv.da.gov.ph](mailto:procurement@wv.da.gov.ph)
8. **DEADLINE FOR SUBMISSION OF BIDS: March 15, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 days upon the Receipt of Notice to Proceed**
14. Delivery point: SAAD OFFICE, FOD, Parola Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-02-0389  
 Solicitation No. 2023-155

ABC: Php218,000.00

End-User: **SHERYL MAE T. GAYLAN**  
 Contact No.:

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		<b>Procurement of supply and delivery of ICT equipment</b>			
		<b>Laptop</b>			
2	unit	Specification: <b>PROCESSOR:</b> AMD Ryzen™ 5 4600H Mobile Processor (6C/12 T, 11MB Cache, 4.0 GHz Max Boost) <b>DISPLAY:</b> FHD (1920 X 1080) OLED 16:9 aspect ratio <b>MEMORY:</b> 8GB DDR4 on board			



		<b>STORAGE:</b> 512GB M.2 NVMe™ PCIe® 3.0 SSD <b>GPU:</b> AMD Radeon™ Graphics <b>OS:</b> Windows 11 Home			
		<b>Technical Specifications:</b> <b>Operating System:</b> recommends Windows 11 Pro <b>Office:</b> Office Home and Student 2021 included <b>Panel Size:</b> 15.6-inch <b>Resolution:</b> FHD (1920 X 1080) OLED 16:9 aspect ratio <b>Color depth:</b> 1.07 billion colors <b>Refresh rate:</b> 60Hz refresh rate <b>Peak Brightness:</b> 600units HDR peak brightness <b>Front-facing camera:</b> 720p HD camera With privacy shutter			
		<b>Finger Print:</b> FingerPrint <b>Battery:</b> 70WHrs, 3S1P, 3-cell Li-ion <b>Dimension (WxHxD):</b> 35.68 x 22.76 x 1.99 – 1.99 cm <b>Weight (with Battery) :</b> 1.70kg			
5	unit	<b>Printer – Wi-Fi All-in-One</b> <b>Printer Type:</b> Print, Scan, Copy <b>Printing Maximum Resolution:</b> 5760 x 1440 dpi <b>Copying Resolution:</b> 600 x 600 dpi <b>Scanning: Resolution:</b> 1200 x 2400 dpi <b>Paper Handling:</b> <ul style="list-style-type: none"> <li>• <b>Paper Input Capacity: 20 to 30 Sheet</b></li> <li>• <b>Paper Output Capacity: Up to 30 sheet</b></li> </ul> <b>Paper Sizes:</b> Legal (8.5 x 14”), Indian-Legal (215 x 345 mm), 8.5 x 13”, Letter, A4, 16K (195 X 270 mm), B5, A5, B6, A6, Hagaki (100 x 148mm), 5 x 7”, 5 x 8”, 4 x 6”, Envelopes: <b>Duplex printing:</b> Manual (driver support provided) <b>USB:</b> USB 2.0 <b>Network:</b> Wi-Fi Direct <b>Network Protocol:</b> TCP/IPv4, TCP/IPv6 <b>Supported OS and Application: Windows 8, 10 and 11</b> <b>With Two(2) sets of ink</b>			
3	unit	<b>Printer (All-in-One)</b> <b>SPECIFICATION</b> <b>Functions:</b> Wireless, Print, Scan and Copy <b>Technology:</b> Thermal Inkjet; Scan: Contact Image Sensor (CIS) <b>Speed Print:</b> 19 ppm(Black), 15 ppm(Color); <b>Copy:</b> Black: Up to 7 cpm (ISO); Colour: Up to 2 cpm (ISO) <b>Processor</b> 360 MHz <b>Memory</b> Integrated <b>Resolution</b> Print: Black: 1200dpi; Colour: 4800 x 1200dpi; Copy: Up to 600 x 300 dpi; Scan: Up to 1200 dpi; <b>Duplex Print</b> Manual (driver support provided) <b>Duty Cycle</b> Up to 1,000 pages (A4); <b>Recommended monthly page volume:</b> 400 to 800 <b>Scan Features Scan Type:</b> Flatbed; Bit depth/ Greyscale levels: 24-bit/ 256 <b>Output File Format</b> JPEG, TIFF, PDF, BMP, PNG			



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 Western Visayas

		<b>Media Type</b> : Plain paper, photo paper, brochure paper <b>Media Size</b> A4; B5; A6; DL envelope <b>Paper Output Capacity</b> 60-sheet input tray; 25-sheet output tray <b>Interface</b> Wireless, USB, Wi-Fi Direct <b>Mobile Printing Capability</b> Yes <b>Wireless Capability</b> Yes			
		<b>Total</b>			

For the Bids and Awards Committee:

\_\_\_\_\_  
**MS. HUSSEIN A. DEROTAS**  
 GEPS/DA Website/1 Conspicuous Place Posted

\_\_\_\_\_  
**MS. MAE P. NONES**  
 Head, Procurement Service Office

\_\_\_\_\_  
**ARCHIEL ENCANTO / ARLENE DELOS REYES**  
 Canvasser

The DA RFO VI  
 Bids and Awards Committee  
 WESVIARC, Brgy. Buntatala  
 Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Registered Name of Company

\_\_\_\_\_  
 Tax Identification Number  
 (indicate VAT or non-VAT registered)

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Contact number(s)

\_\_\_\_\_  
 E-mail Address

\_\_\_\_\_  
 Banking Institution

\_\_\_\_\_  
 Branch

\_\_\_\_\_  
 Account Name

\_\_\_\_\_  
 Account Number

\_\_\_\_\_  
 Date Accomplished

PR# 2023-01-0389  
 RFQ# 2023-167



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