



November 9, 2022
 (Date)

REQUEST FOR QUOTATION
2022-11-1811
 (SVP-IEC)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: November 14, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **120 days upon receipt of NTP**
14. Delivery point: DA-RAFIS Office, Operations Compound, Pepita Aquino Avenue, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (For ABC above Php 50,000.00)		
Income Tax Return (For ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-11-1894
 Solicitation No. 2022-788

ABC: Php500,000.00

End-User: JAMES EARL OGATIS
 Contact No.

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		One Job Order for the Printing (inclusive of encoding, lay-outing, and editing) of Livestock Program IEC Materials, with following specs:			
		BOOKLETS			
3,000	pcs	ASF Biosecurity Measures (Hiligaynon) Size: 6 inches x 9 inches Cover: krome kote 189, oneside coated,			



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		colored Inside paper: Book 60, black and white No. of inside pages: 10			
3,000	pcs	Rabbit Breeding and Production Size:6 inches x 9 inches Cover: krome kote 189, oneseide coated, colored Inside paper: Book 60, black and white No. of inside pages: 10			
2,000	pcs	Philippine Native Chicken and Local Feed Technology Size: 6 inches x 9 inches Cover: krome kote 189, oneseide coated, colored Inside paper: Book 60, black and white No. of inside pages: 10			
1,500	pcs	Pagsagod sang Bisaya nga Baboy Size: 6 inches x 9 inches Cover: krome kote 189' oneseide coated' colored Inside paper: Book 60, black and white No. of inside pages: 6			
1,500	pcs	Pagsagod sang Kanding Size: 6 inches x 9 inches Cover: krome kote 189' onesdie coated, colored Inside paper: Book 60, black and white No. of inside pages: 14			
2,500	pcs	Backyard Cattle Raising Size: 6 inches x 9 inches Cover: krome kote 189, oneseide coated, colored Inside paper: Book 60, black and white No. of inside pages: 12			
1,500	pcs	Swine Raising Size: 6 inches x 9 inches Cover: krome kote 189, oneseide coated, colored Inside paper: Book 60, black and white No. of inside pages: 16			
1,500	pcs	Duck Raising Size: 6 inches x 9 inches Cover: krome kote, oneseide coated, colored Inside paper: Book 60, black and white No. of pages: 16			
1,500	pcs	Pagsagod sang Bisaya nga Manok Size: 6 inches x 9 inches Cover: krome kote 189, oneseide coated, colored Inside paper: Book 60, black and white No. of inside pages: 6			
		FLYERS			
		Specification: 8.5 inches x 13 inches Paper: C2S 100, glossy, full color, three folds			
5,000	pcs	ASF			
4,000	pcs	Beginner's Guide: Rabbit Farming			
5,500	pcs	Bird Flu			
		Terms and Conditions: Note: Prefer Supplier with physical and			



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	operational satellite offices within Iloilo for smooth and easy transactions, especially in the editing and approval of the IEC materials to be printed; *to present up to three drafts to the end user before the final printing. *to present one (1) actual sample for approval of the end user before proceeding to its production. *the supplier shall provide the end-user with electronic copies of all IEC materials approved for printing. *to deliver to DA-RAFIS office, Operations Compound, Pepita Aquino Avenue Iloilo City. *must have no pending printing contract with DA-WV *120 days delivery period			
	TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

MS JANENE BELARMINO
 Canvasser

The DA RFO VI
 Bids and Awards Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (Indicate VAT or non-VAT registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplished

PR# 2022-11-1894
 RFQ# 2022-11-1811