



November 2, 2022
 (Date)

REQUEST FOR QUOTATION
2022-11-1728
 (SVP- Cooking Supplies and Materials)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: November 9, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **15 days upon receipt of NTP**
14. Delivery point: APCO Office, Negros Occidental
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-10-1831 ABC:Php109,960.00
Solicitation No. 2022-729

End-User: SHERYL MAE T. GAYLAN
Contact No.

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of supply and delivery of cooking supplies and materials			
120	pack	polyplastic bag 100pcs/pack (no adhesive food clear packaging, 6"x10"x .002)			
12	unit	price tagger gun			
92	roll	price tag sticker			
160	pack	microwavable round container (diameter 12cm, height 10cm, 750ml)			
55	pack	printable A4 sticker (waterproof matte, 20 sheets/pack)			
150	piece	plastic PET bottle with cap (250ml) -clear			
110	piece	plastic PET bottle with cap (500ml) -clear			



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102	piece	plastic PET bottle with cap (1 liter) -clear			
1	pack	cap seal (small, 1000pcs/pack)			
1	unit	heat gun blower (heavy duty)			
6	pack	styro tray (medium, 100pcs/pack)			
2	roll	cling wrap (12inx300m)			
2	pack	ziplock bag for vegetables (17cm x 22 cm, 100 pcs/pack)			
120	piece	net sack (20kg.capacity)			
8	set	styro tray 9x5 inches 25piece/set			
5	roll	clear wrap			
10	roll	tag sticker A4			
2	piece	ecobag small (25x40x12 inches) 50pcs/set			
2	piece	ecobag large (32x60x15 inches) 50pcs/set			
2	pack	sticker paper (A4 matte, 100pcs/pack)			
1	piece	capseal (for 475 mp plastic jar, 1000pcs/set)			
150	piece	plastic jar 475 ml			
2	unit	portable heat gun 220v electric			
8	pack	plastic vacuum bags (nylon PE bags plain w/o print food grade, size: 6x8", 100pcs/bag)			
9	pack	plastic vacuum bags (nylon PE bags plain w/o print food grade, size: 8x11", 100pcs/bag)			
2	roll	blue polybags banana bunch cover polypropylene (10mm holes, 5kg capacity)			
13	roll	cling wrap (12"x300 meters, food grade)			
3	unit	plastic sealer impulse 8cmx32cmx15cm			
2	pack	pouch COPP thick material (food grade, size 4 ½ x 7 inches, 100pcs/pack)			
250	piece	buko pie/egg pie box 9x9x2 single-sided coated for grease resistance			
150	piece	windowed pie tart box (3pcs) 500ml 15x10x3.9cm			
10	pack	paper bags #5 3 1/7 x 5 1/3 x 10 2/5 (100 pcs)			
5	pack	cup cake liner (glossy type, 3 or 4 oz) 250 pcs/pack			
100	piece	rectangular microwaveable container 500ml			
140	piece	plastic egg tray 12 medium			
140	piece	egg tray paper pulp			
1	unit	3 in 1 vacuum food sealer automatic vacuum sealer dry&wet pack machine			
152	piece	round microwaveable container 300ml			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

MS. SHEREY LYN AZARCON / MS. CHARMAE ANTIPATIA
 Canvasser

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

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The DA RFO VI
Bids and Awards Committee
WESVIARC, Brgy. Buntatala
Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

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