



October 13, 2022
(Date)

REQUEST FOR QUOTATION
2022-10-1691
(SVP- Equipment)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DA Western Visayas official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: October 20, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **15 days upon receipt of Notice to Proceed**
14. Delivery point: APCO-Antique, San Jose, Antique
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00) Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-09-1789
Solicitation No. 2022-720

ABC: Php93,000.00

End-User: **SHERYL MAE T. GAYLAN**
Contact No.

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of supply and delivery of equipment			
5	unit	push cart/hand truck folded trolley *brand new, maximum loading capacity of 150kg *82cm minimum specific folding handrail minimum *loading face 720x480mm minimum *with 2 swivel caster wheels			



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Western Visayas

		*foldable handle			
8	unit	impulse plastic sealer *brand new, specific size: 300mm, sealing width: 2mm *power/voltage:400W/220V, 60Hz			
11	unit	sack sealer *portable sack sealer machine, brand new *output 240W; voltage:220V, 60Hz *with 10 spool thread minimum size: approx. 26x25cm minimum. Weight: 2-5kgs			
		Point of Delivery: APCO-Negros Occidental, Bacolod City 5 unit - push cart/hand truck folded trolley 8 unit - impulse plastic sealer 1 unit – sack sealer			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
Head, Procurement Service Office

MS. SHEREY LYN AZARCON / MS. CHARMAE ANTIPATIA
Canvasser

The DA RFO VI
Bids and Awards Committee
WESVIARC, Brgy. Buntatala
Jaro, Iloilo

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

PR# 2022-09-1789
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