



October 26, 2022
(Date)

REQUEST FOR QUOTATION
2022-10-624
(SVP-Food and Accommodation)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to dareg6bac@yahoo.com.
7. **DEADLINE FOR SUBMISSION OF BIDS: November 2, 2022 at 12:00 nn.**
8. Price quotation(s) submitted shall be valid until the last day of training.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: **not applicable**.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **November 28-29, 2022**
13. Delivery point: Province of Negros Occidental
14. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

15. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-03-1007 ABC:Php90,000.00
Solicitation No. 2022-402

End-User: JAMES EARL E. OGATIS
Contact No. 335-3423

Qty.	Unit	Item Description	Meals	Unit Price	Total Price
		Procurement of supply and delivery for food and accommodation for the conduct of Agricultural information Caravan on November 28-29, 2022 in the Province of Negros Occidental (Lot 5)			
		November 28-29, 2022 in the Province of Negros Occidental (Lot 5)	breakfast-20 am snack-150 lunch-150 PM snack-150 dinner-20 lodging-20		



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Western Visayas

		terms and conditions: food must be delivered to venue/site serve food and beverages to the participants free flowing hot beverages (coffee, chocolate drinks, etc.			
		1. breakfast-3 dishes (plain/fried rice, corned beef, ham, hotdog, boneless bangus, egg, hot beverages 2. am/pm snack: pancit guisado; club sandwich, spaghetti, carbonara, soda/fruit juice 3. lunch & dinner: 3 dishes (beef/chicken/pork meat; vegetable; soup; dessert; soda and bottled water			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS

GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES

Head, Procurement Service Office

MS. SHERYL MAE T. GAYLAN / MS. SALLY BIÑAS

Canvasser

The DA RFO VI
Bids and Awards Committee
WES-VIARC, Brgy. Buntatala
Jaro, -Iloilo

	Submission of RFQ	Signature over printed name	
	RFQ to be collected on		
	RFQ to be submitted by supplier before deadline		City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

PR# 2022-03-1007
RFQ # 2022-10-624