



June 1, 2022  
 (Date)

**REQUEST FOR QUOTATION**  
**2022-04-723**  
 (SVP-Catering Services)

**INSTRUCTIONS:**

- Bidders are required to read the instructions and fill all the blanks properly.
- Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to [dareg6bac@yahoo.com](mailto:dareg6bac@yahoo.com).
- DEADLINE FOR SUBMISSION OF BIDS: June 8, 2022 at 12:00 nn.**
- Price quotation(s) submitted shall be valid until the last day of training.
- Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- Validity of stocks: **not applicable**.
- Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- Delivery period: **June, July, September, October & November, 2022**
- Delivery point: Province of Capiz
- The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

- Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-26 Trust      ABC:Php124,000.00  
 Solicitation No. 2022-423

End-User: **ARLA L. ARENGA**  
 Contact No. 337-1227

Qty.	Unit	Item Description	Meals	Unit Price	Total Price
		<b>Procurement of supply and delivery of catering services</b>			
		PAFC/MAFC Capiz Meeting (am snack and lunch)			
30	pax	June 14, 2022	am snack lunch		
15	pax	June 29, 2022	am snack lunch		
30	pax	September 13, 2022	am snack lunch		
15	pax	September 20, 2022	am snack lunch		





30	pax	November 8, 2022	am snack lunch		
30	pax	November 16, 2022	am snack lunch		
		MAFC-Dao			
25	pax	June 20, 2022	am snack		
25	pax	July 14, 2022	am snack		
25	pax	September 8, 2022	am snack		
34	pax	October 27, 2022	lunch		
		MAFC-Ivisan			
25	pax	June 20, 2022	pm snack		
25	pax	July 14, 2022	pm snack		
25	pax	September 8, 2022	pm snack		
34	pax	October 27, 2022	lunch		
		MAFC-Jamindan			
25	pax	June 21, 2022	am snack		
25	pax	July 14, 2022	am snack		
25	pax	September 8, 2022	am snack		
34	pax	October 27, 2022	lunch		
		MAFC-Pres. Roxas			
25	pax	June 23, 2022	am snack		
25	pax	July 14, 2022	am snack		
25	pax	September 8, 2022	am snack		
34	pax	October 27, 2022	lunch		
		Terms and Conditions: 1. Supplier is from the Province of Capiz 2. Food is prepared within the day 3. Packed snack & lunch 4. Lunch consists of rice, 1 viand and drink			
		point of delivery: PAFC-Capiz at Roxas City, Capiz MAFCs at respective Municipal			
		<b>TOTAL</b>			

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For the Bids and Awards Committee:

\_\_\_\_\_  
**MS. HUSSEIN A. DEROTAS**  
 GEPS Posted/DA Website/1 conspicuous place

\_\_\_\_\_  
**MS. MAE P. NONES**  
 Head, Procurement Service Office

\_\_\_\_\_  
**MS. MARICAR TOMBOCON / MR. JIEBEN VILLARINO**  
 Canvasser

The DA RFO VI  
 Bids and Awards Committee  
 WES-VIARC, Brgy. Buntatala  
 Jaro, -Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished

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