



**June 23, 2022**  
 (Date)

**REQUEST FOR QUOTATION**  
**2022-06-921**

(SVP- Various Cooking Materials and Equipment)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to [dareg6bac@yahoo.com](mailto:dareg6bac@yahoo.com).
8. **DEADLINE FOR SUBMISSION OF BIDS: June 30, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 days upon receipt of NTP**
14. Delivery point: DA Field Operations Division, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		

\*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2022-05-1251      ABC:Php148,430.00**  
**Solicitation No. 2022-492**

**End-User: JENNY BABE G. TORRENUEVA**  
**Contact No. 337-4775**

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of supply and delivery of Various Cooking Materials and Equipment			
16	set	measuring cups and spoons (30ml – 50ml and 0.1ml – 30ml, stainless)			
15	piece	rubber spatula			
30	piece	wooden spoon			
30	piece	baking pan (rectangular and square, 33x23x5cm, stainless)			
30	piece	cooling rack (4.25")			
30	piece	sheet pan (18"x26", stainless)			

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Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
 Western Visayas

10	set	mixing bowl (3/4 quart to 8 quarts, stainless)			
15	piece	cookie sheet (for peanut bandi)			
15	piece	double handed aluminum pan, 20.5x13x3.3 inches			
30	roll	parchment paper (10m)			
12	piece	baking trays, size 1"x1/2"			
50	piece	molder plastic (puto, 2"- 2.75")			
7	piece	fry pan (non-stick) large, 30cm			
2	piece	steamer (3 layers 32cm, stainless)			
2	piece	chopping board (7"x 23")			
5	piece	butcher knife set (sizes 7", 6", & 5", stainless)			
1	piece	impulse plastic sealer (8cm x 32cm x 15cm)			
50	piece	plastic bag, 20mm x50mm			
5	piece	tray rack (15 capacity, 13"x 9"x13")			
5	piece	plantsa or baking sheet			
5	piece	muffin tray ( 6 holes, 35cm x 26cm)			
2	piece	kitchen scale (1kg, 210 x180 x 245mm)			
5	piece	rolling pin			
5	piece	dough cutter			
5	piece	round pan (egg pie, 9"x2")			
5	piece	square pan (8"x8"x2")			
		<b>TOTAL</b>			

For the Bids and Awards Committee:

\_\_\_\_\_  
**MS. HUSSEIN A. DEROTAS**  
 GEPS Posted/DA Website/1 conspicuous place

\_\_\_\_\_  
**MS. MAE P. NONES**  
 Head, Procurement Service Office

\_\_\_\_\_  
**MS. FERNIE ROSE DOLLOLASA / MR. IAN CALIBARA**  
 Canvasser

The DA RFO VI  
 Bids and Awards Committee  
 WESVIARC, Brgy. Buntatala  
 Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished

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