



June 6, 2022
 (Date)

REQUEST FOR QUOTATION
2022-06-938
 (SVP- Advocacy Collaterals)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: June 13, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **November 2022**
14. Delivery point: DA-WV, RAFIS Office, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-05-1201
Solicitation No. 2022-508

ABC:Php627,000.00

End-User: JAMES EARL E. OGATIS
Contact No. 335-3423

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of supply and delivery of advocacy collaterals			
200	Piece	T-shirt Round neck-type, assorted sizes (XS-3XL) Possible colors: white, green or mustard yellow with colored print front and back			

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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

24	Piece	Cooking apron Waterproof, stain-resistant, with front pockets With colored print-design Possible colors: brown/khaki			
200	Piece	Round hat/bucket hat With mesh, wide brim, foldable			
150	Piece	Umbrella Automatic, foldable, 8 panels with customized print Possible colors: green/mocha brown			
200	Piece	Mug With C-handle, 12 oz capacity, with customized print			
300	Piece	Bike jersey Short sleeve, polyester. With half zipper (front), assorted sizes (XS-3XL) Shirt color: white with green accent in the customized design With colored texts/logo/designs front and back			
50	Piece	Waterproof jacket Polyester/spandex, with detachable hood, zipper in front, with side pockets Brown color, with embroidered logo and design (front and back)			
100	Piece	Ceramic plates 9"x9", white, with colored advocacy print			
100	Piece	Wall clock Analog, round clock, with glass frame, 14 inches, AA battery operated With customized/personalized print design inside the clock			
500	Piece	Baller bands Silicone, color: green/mustard yellow with engraved/embossed design			
		Terms and conditions: <ul style="list-style-type: none"> • The supplier shall present an actual sample before the mass production • The supplier shall deliver the materials to RAFIS Office • The supplier shall have no pending jobs with the requesting office • the supplier shall have a physical brand or satellite office within Region 6 			
		TOTAL			

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WESVIARC, Barangay Buntatala, Jaro, Iloilo City | Email: darfu6@yahoo.com
 Telephone: (BAC/PSO 320-2373) or (033) 3371262 | Fax: (033) 3364221 | website: rfu6.da.gov.ph



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

MR. ARCHIEL ENCANTO / MS. ARLENE DELOS REYES
 Canvasser

The DA RFO VI
 Bids and Awards Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (indicate VAT or non-VAT registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplished

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