

Republic of the Philippines **DEPARTMENT OF AGRICULTURE** Western Visayas

> April 26, 2022 (Date)

REQUEST FOR QUOTATION

2021-03-439 (SVP-Seed)

INSTRUCTIONS:

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up(with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
- Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Open quotations may also be submitted through e-mail at dareg6bac@yahoo.com.
- 8. DEADLINE FOR SUBMISSION OF BIDS: May 3, 2022 at 12:00 nn.
- 9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days.
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days after receipt of Notice to Proceed
- 14. Delivery point: DA-WV, WESVIARC, Hamungaya, Jaro, Iloilo City (for seed germ test) & Valderrama, Antique (after passing the germ test)
- 15. The period of submission of the following documents are as follows:

| Document | Submission Period* | |
|---|------------------------|------------------------------------|
| Certified True Copy of Valid Mayor's/Business Permit | | |
| Certified True Copy of PhilGEPS | | At the option of the supplier, |
| Registration Number (Red or Platinum) | Before the issuance of | may be submitted during |
| Omnibus Sworn Statement (for ABC above Php 50,000.00) | Notice of Award | the submission of its quotation |
| Income Tax Return (for ABC above Php 500,000.00) | | |
| *Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the | | |

*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.

16. Non-receipt of a Notice of Award within a period of *30 calendar days* from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-03-739 Solicitation No. 2022-197 ABC: Php60,000.00

End-User: CARMELITA FANTILANAN Contact No.:

| Qty. | Unit | Item Description | Brand Offered | Unit Price | Total Price |
|------|------|---|------------------|------------|-------------|
| | | Procurement of supply and delivery of seed | | | |
| 150 | | Peanut Shelled 1 kg/foil pack Must be locally sourced within Region 6 With minimum of 85% germination rate Tested at NSQCS WESVIARC Native or any NSIC approved varieties To be delivered to LGU after passing the | | | |

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| TOTAL | | |
|--|--|--|
| germ test Terms and Conditions: Must be delivered first at WESVIARC for seed germination test and after the germ test, deliver to designated province/LGU drop off points | | |

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS

GEPS/DA Website/1 Conspicuous Place Posted

MS. MAE P. NONES Head, Procurement Service Office

MR. ARCHIEL ENCANTO / MS. GEMMA LAZARTE Canvasser

The DA RFO VI Bids and Awards Committee WESVIARC,Brgy. Buntatala Jaro, Iloilo City

| | Submission of RFQ | Signature over printed name |
|--|--|--------------------------------|
| | RFQ to be collected on | |
| | RFQ to be submitted by supplier before deadline | |

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed NameRegistered Name of CompanyTax Identification Number
(indicate VAT or non-VAT registered)AddressContact number(s)E-mail AddressBanking InstitutionBranchAccount Name

Account Number

PR# 2022-03-739 RFQ# 2022-03-439 Date Accomplished

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WESVIARC, Barangay Buntatala, Jaro, Iloilo City I Email: <u>darfu6@yahoo.com</u> Telephone: (BAC/PSO 320-2373) or (033) 3371262 I Fax: (033) 3364221 I website: <u>rfu6.da.gov.ph</u> Page 3 of 2