



April 22, 2022
 (Date)

REQUEST FOR QUOTATION
2022-03-415
 (SVP-Seedlings)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Open quotations may also be submitted through e-mail at dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: April 29, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **45 days from receipt of NTP**
14. Delivery point: MUNICIPAL AGRICULTURE OFFICE: Libacao, Aklan, Laua-an, Antique, Tapaz, Capiz, Kabankalan City, Negros Occidental, Dumarao Capiz
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-03-691
 Solicitation No. 2022-179

ABC: Php455,000.00

End-User: CARMELITA C. FANTILANAN
 Contact No.

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
9100	pieces	Cloned/ Asexually Propagated Coffee Seedlings (Robusta Variety)			
		*atleast 3 NSIC Registered Strain of Robusta Variety			
		*Sourced out from BPI Accredited Nursery			
		*50% planting materials are certified and tagged			

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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

		*planted in atleast 5 x 7 x 0.003 inches, black polyethylene bag			
		*atleast 30 cm in height but not more than 45 cm from the soil line			
		*atleast 4 pairs of matured leaves			
Terms and Conditions:		Total number of planting materials must be in satellite nursery/holding area of the suppliers in Iloilo for one month prior to actual delivery to the designated drop off points			
Point of Delivery		Municipal Agriculture Office			
	2,250	Libacao, Aklan			
	2,250	Laua-an, Antique			
	2,230	Tapaz, Capiz			
	2,250	Kabankalan City, Negros Occidental			
	50	Dumarao, Capiz			
Delivery Period		Delivered to designated drop off points 45 days from receipt of NTP			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

MR. ARCHIEL ENCANTO/ MS. GEMMA LAZARTE
 Canvasser

The DA RFO VI
 Bids and Awards Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo

	Submission of RFQ	Signature over printed name	
	RFQ to be collected on		City
	RFQ to be submitted by supplier before deadline		

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (indicate VAT or non-VAT registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplished

PR# 2022-03-691
 RFQ# 2022-03-415

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