



March 14, 2022
 (Date)

REQUEST FOR QUOTATION
2022-03-375
 (SVP-Transportation Services)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DA Western Visayas official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: March 18, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid until the conduct of the last activity.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **not applicable**
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: April 17, 18 & 22, 2022
14. Delivery point: Jetty Port to venue
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		

*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-02-627
Solicitation No. 2022-113

ABC:Php55,000.00

End-User: JONIFER B. FRADES
Contact No. 337-4775

Qty.	Unit	Item Description	Vehicle Offered	Unit Price	Total Price
		Procurement of supply and delivery of vehicle rental for the conduct of 1st Quarter National Assessment of High Value Crops Development Program (HVCDP) in Western Visayas on April 17, 18 & 22, 2022			
1	Unit	April 17, 2022 Jetty Port, Malay, Aklan (Boracay) to venue (9am to 5pm)			

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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Western Visayas

6	Unit	April 18, 2022 Jetty Port, Malay, Aklan (Boracay) to venue (6am to 5pm)			
4	Unit	April 22, 2022 venue to jetty port, Malay, Aklan (6am to 5pm)			
		Terms and Conditions: 1. Vehicle should be used for whole day (pick-up, waiting, drop-off of participants) 2. Driver will stay with HVCDP staff until the last passenger will arrive 3. Including driver and fuel 4. Seating capacity is atleast 20 passengers and has space for baggage 5. Observe to COVID-19 health protocols is a must			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES
 Head, Procurement Service Office

MR. ARCHIEL ENCANTO
 Canvasser

 The DA RFO VI
 Bids and Awards Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (indicate VAT or non-VAT registered)
Address	Contact number(s)	E-mail Address
Banking Institution	Branch	Account Name
Account Number		Date Accomplished

PR# 2022-02-627
 RFQ# 2022-03-375

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WESVIARC, Barangay Buntatala, Jaro, Iloilo City | Email: darfu6@yahoo.com
 Telephone: (BAC/PSO 320-2373) or (033) 3371262 | Fax: (033) 3364221 | website: rfu6.da.gov.ph