



**March 9, 2022**  
 (Date)

**REQUEST FOR QUOTATION**  
**2022-03-457**  
 (SVP-Transportation Services)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DA Western Visayas official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: March 14, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid until the conduct of the last activity.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **not applicable**
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: March 18 & 29, 16 & 30, 17 & 23, 22 & 31, April 5,7,19, May 4,17,24 June 8,21,29 July 12, 20, 26, August 10, 25, 16 September 7, 21, 16 October 11, 25,19, 2022
14. Delivery point: Negros Occidental
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2022-03-597**  
**Solicitation No. 2022-457**

**ABC:Php 197,500.00**

**End-User: ESTER RUTH F. TORREVERDE**  
**Contact No.**

Qty.	Unit	ItemDescription	Vehicle Offered	UnitPrice	TotalPrice
		<b>Procurement of Vehicle Rental to be used in RFFA beneficiary verification, validation and RCEF FCA Accreditation within the Province of Negros Occidental for CY 2022</b>			
2	trips	March 18 & 29, 2022 –San Carlos			

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 Western Visayas

2	trips	March 16 & 30, 2022 -Calatrava			
2	trips	March 17 & 23, 2022 -Sipalay City			
2	trips	March 22 & 31, 2022 –Hinoba-an			
1	trips	April 5, 2022 -Candoni			
1	trips	April 7, 2022- Toboso			
1	trips	April 19, 2022 -Escalante			
1	trips	May 4, 2022 -Cauayan			
1	trips	May 17, 2022 -Calatrava			
1	trips	May 24, 2022 –San Carlos			
1	trips	June 8, 2022 –Sipalay City			
1	trips	June 21, 2022 -Toboso			
1	trips	June 29, 2022 -Escalante			
1	trips	July 12, 2022 –Hinoba-an			
1	trips	July 20, 2022 -Cadiz			
1	trips	July 26, 2022 –San Carlos			
2	trips	August 10 & 25, 2022 -Kabankalan			
1	trips	August 16, 2022 -Escalante			
2	trips	September 7 & 21, 2022 -Cauayn			
1	trips	September 27, 2022 -Calatrava			
2	trips	October 11 & 25, 2022 -Sipalay			
1	trips	October 19, 2022 –Cadiz City			
		Terms and Condition: -route DA RFO 6 Negros Occidental Satellite Office- LGU vice versa -can provide units with seating capacity of 5- 10 passengers -with available 4-wheels drive units when needed.			
		<b>TOTAL</b>			

FortheBidsandAwardsCommittee:

**MS. HUSSEIN A. DEROTAS**  
 GEPS Posted/DA Website/1 conspicuous place

**MS. MAE P. NONES**  
 Head, Procurement Service Office

**ARCHIEL ENCANTO**  
 Canvasser

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WESVIARC, Barangay Buntatala, Jaro, Iloilo City | Email: [darfu6@yahoo.com](mailto:darfu6@yahoo.com)  
 Telephone: (BAC/PSO 320-2373) or (033) 3371262 | Fax: (033) 3364221 | website: [rfu6.da.gov.ph](http://rfu6.da.gov.ph)



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Western Visayas

The DA RFO VI  
Bids and Awards Committee  
WESVIARC, Brgy. Buntatala  
Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(indicate VAT or non-VAT registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished

PR# 2022-03-591  
RFQ# 2022-03-457

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