



March 11, 2022
 (Date)

REQUEST FOR QUOTATION
2022-02-117
 (SVP-Advocacy Collaterals)

INSTRUCTIONS:

1. **Bidders are required to read the instructions and fill all the blanks properly.**
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DA Western Visayas official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed here under, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RPCB Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: March 18, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **90 days after receipt of Notice to Proceed**
14. Delivery point: DA RAFIS Office, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid Mayor's/Business Permit	Before the issuance of Notice of Award	At the option of the supplier, may be submitted during the submission of its quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)		
Omnibus Sworn Statement (for ABC above Php 50,000.00)		
Income Tax Return (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-02-423
 Solicitation No. 2022-071

ABC:Php 465,000.00

End-User: JAMES EARL E. OGATIS
 Contact No.

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		Procurement of supply and delivery of Advocacy Collaterals for School on the Air Rice Production Technologies			
500	pcs	Customized T-Shirt			
		Round neck, cotton, assorted size (XS-3XL)			
		With colored print (front and back)			
		Preferred colors: green, mustard yellow, white, dark gray, mocha			
500	pcs	Ceramic Coffee Mug			
		16 Oz capacity, with C-handle			





		Preferred Colors: Khaki brown or dark green			
100	pcs	Round/ Bucket Hat			
		With adjustable cord, with embroidered design			
		Preferred colors: Khaki brown or dark green			
100	pcs	Umbrella			
		Automatic, three folds, customized print design in two panels, heavy duty/durable			
		Preferred colors: Mocha brown or green			
200	piece	Rain Boots			
		PVC/rubber material, black/white, with sublimation print (colored)			
Terms and Condition:		A. The supplier shall present the actual sample of the material before the mass production			
		B. Shall deliver the requested materials to the DA-RAFIS Office			
		C. The supplier shall have no pending jobs with the Requesting Office;			
		D. The supplier shall have a physical brand or satellite office within Region 6			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS

GEPS Posted/DA Website/1 conspicuous place

MS. MAE P. NONES

Head, Procurement Service Office

MS. SHERYL MAE T. GAYLAN

Canvasser

The DA RFO VI
 Bids and Awards Committee
 WESVIARC, Brgy. Buntatala
 Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
 (indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished

PR# 2022-02-423
 RFQ# 2022-02-117

