



March 23, 2022  
 (Date)

**REQUEST FOR QUOTATION**  
**2022-02-107**  
 (SVP- Food)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA RFO VI, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Open quotations may also be submitted through e-mail at dareg6bac@yahoo.com.
7. **DEADLINE FOR SUBMISSION OF BIDS: March 28, 2022 at 12:00 nn.**
8. Price quotation(s) submitted shall be valid until July 7, 2022 or until the conduct of the last training.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: -na- days.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: March 30-31, 2022 & July 7, 2022
13. Delivery point: Libacao, Aklan
14. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Purchase Order	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (RED or PLATINUM)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		

15. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-02-419  
 Solicitation No. 2022-066

ABC: Php60,000.00

End-User: CARMELITA C. FANTILANAN  
 Contact No. 335-4766

Qty.	Unit	Item Description	Meals	Unit Price	Total Price
		Procurement of supply and delivery of food during the conduct of various trainings under 4Ks Program 2022			
30	pax	Gender Sensitivity, Values & Leadership Formation & Organization Strengthening in Libacao, Aklan on March 30-31, 2022 (March 30, 2022)	Am snack Lunch Pm snack dinner	_____ _____ _____ _____	
30	Pax	March 31, 2022	Breakfast Am snack Lunch Pm snack	_____ _____ _____ _____	



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30	pax	Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Meeting with Stakeholders in Libacao, Aklan on July 7, 2022	Am snack Lunch Pm snack		
<b>TOTAL</b>					

For the Bids and Awards Committee:

**MS. HUSSEIN A. DEROTAS**  
 GEPS Posted/DA Website/1 Conspicuous Place

**MS. MAE P. NONES**  
 Head, Procurement Service Office

**MS. SHERYL MAE GAYLAN**  
 Canvasser

The DA RFO VI  
 Bids and Awards Committee  
 WESVIARC, Brgy. Buntatala  
 Jaro, Iloilo City

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

**SIR / MADAM:**

In connection with the above request, I/ we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished

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**RFQ No. 2022-02-107**



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