



**March 14, 2022**  
 (Date)

**REQUEST FOR QUOTATION**  
**2022-02-090**  
 (SVP-Planting Materials)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DA Western Visayas official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services **must** be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be submitted to the DA Western Visayas, Procurement Service Office, RPCB Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send dareg6bac@yahoo.com.
8. **DEADLINE FOR SUBMISSION OF BIDS: March 18, 2022 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of **45** days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: **60** days.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **45 days upon receipt of Notice to Proceed**
14. Delivery point: Antique and Negros Occidental
15. The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Before the issuance of Notice of Award	At the option of the supplier, may be submitted <b>during</b> the submission of its quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)		
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)		
<b>Income Tax Return</b> (for ABC above Php 500,000.00)		
*Non-submission of any or all documentary requirements within 24 hours upon notice shall disqualify the lowest offeror from award and the BAC shall proceed to evaluate the next lower offer.		

16. Non-receipt of a Notice of Award within a period of **30 calendar days** from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2022-02-244  
 Solicitation No. 2022-043

ABC:Php450,000.00

End-User: JENNY BABE TORRUEVA  
 Contact No.

Qty.	Unit	Item Description	Brand Offered	Unit Price	Total Price
		<b>Procurement of supply and delivery of planting materials</b>			
5000	Piece	Coffee (clone) *NSIC registered strain of Robusta variety *Sourced out from BPI accredited nursery *Clonal propagated with at least 50% of planting materials are certified and tagged *Must be planted in at least 5x7x0.003			





		inches, black polyethylene bag *Must be at least 30cm in height but not more than 45cm from soil line *Must have at least 3 pairs of matured leaves			
1000	Piece	Banana suckers, lakatan *Height 60cm minimum, corn diameter: 10cm minimum *must have at least 2 sword leaves			
500	Piece	Banana suckers, cardaba/saba *height 60cm minimum, corm diameter: 10cm minimum *must have at least 2 sword leaves			
		Term and Conditions: Certificate of Warranty that the supplier will provide 3% mortality allowances for any damage seedlings or planting materials and the supplier will provide a warranty for the planting materials for 7 days			
		Point of Delivery: 1. Municipal Agriculture Office, San Remegio, Antique - 1000 pieces banana suckers (lakatan) 2. Municipal Agriculture Office, Moises Padilla, Negros Occidental- 500 pieces banana suckers (cardaba/saba) 3. Municipal Agricultural Office, Toboso, Negros Occidental - 5000 piece coffee (clone)			
		<b>TOTAL</b>			

For the Bids and Awards Committee:

**MS. HUSSEIN A. DEROTAS**

GEPS Posted/DA Website/1 conspicuous place

**MS. MAE P. NONES**

Head, Procurement Service Office

**MR. ARCHEL ENCANTO / MS. GEMMA LAZARTE**

Canvasser

	Submission of RFQ	Signature over printed name
	RFQ to be collected on	
	RFQ to be submitted by supplier before deadline	

PR# 2022-01-244

RFQ# 2022-02-090





Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Western Visayas  
Parola, Iloilo City

The DA RFO VI  
Bids and Awards Committee  
WESVIARC, Brgy. Buntatala  
Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished

PR# 2022-01-244  
RFQ# 2022-02-090



*A food-secure and resilient Philippines*  
*with empowered and prosperous farmers and fisherfolk*  
**WE SERVE WHAT FARMERS DESERVE**

